



- Baltimore, MD:** 7939 Honeygo Blvd. Suite 223, Baltimore, MD 21236 | Phone: (410) 582-8731 | Fax: (410) 582-8734
- Boise, ID:** 1406 N. Main Street, Suite 200, Meridian, ID 83642 | Phone: (208) 780-0081 | Fax: (208) 780-3704
- Eugene, OR:** 55 E 10th Ave., Eugene, OR 97401 | Phone: (541) 338-8272 | Fax: (541) 338-8381
- Minneapolis, MN:** 1400 Van Buren Street NE, Suite 202, Minneapolis, MN 55413 | Phone: (612) 394-4678 | Fax: (888) 396-4548
- Portland, OR:** 4950 NE Martin Luther King Jr. Blvd., Portland, OR 97211 | Phone: (503) 281-1289 | Fax: (503) 284-0548
- Salem, OR:** 627 Winter St. NE, Suite 108, Salem, OR 97301 | Phone: (503) 856-9563 | Fax: (503) 856-9848
- Silverdale, WA:** 9226 Bayshore Dr. NW, Suite 154, Silverdale, WA 98383 | Phone: (360) 405-1263
- Sierra Vista, AZ:** 422 E. Fry Blvd., Sierra Vista, AZ 85635 | Phone: (520) 458-6100 | Fax: (520) 458-5630

This application is a fillable form. Please type in your information; tab to next field. For checkboxes, hit the spacebar to mark the appropriate box or select with your mouse. Please print a hard copy of your application and bring to your Orientation appointment. To make an appointment, call the nearest branch above.

Personal Information

Full Name:		Date:
<i>Last</i>	<i>First</i>	<i>M.I.</i>
Address:		Apartment/Unit #
City:	State:	Zip Code:
Home Phone: ()	Cell Phone: ()	
E-mail Address:		
Emergency Contact:	()	
Social Security No.:	What is the lowest hourly wage you would accept? \$	per hour

Applicant Eligibility Information

Are you 18 years of age or older?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you applied for any position with DePaul in the past 12 months?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when?		

Availability / Transportation

Hours available	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Overtime	<input type="checkbox"/> Any hours			
Shift available	<input type="checkbox"/> Days	<input type="checkbox"/> Swing	<input type="checkbox"/> Graveyard	<input type="checkbox"/> Any shift			
Days available	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday	<input type="checkbox"/> Sunday
Transportation	<input type="checkbox"/> Bus	<input type="checkbox"/> Car	<input type="checkbox"/> Bicycle	<input type="checkbox"/> Other			
How much time are you willing to commute (one-way)?							

Locations & Zones Available

OREGON <input type="checkbox"/> Portland <input type="checkbox"/> Portland – East Metro <input type="checkbox"/> Portland – West Metro <input type="checkbox"/> Portland – SE Metro <input type="checkbox"/> Portland – SW Metro <input type="checkbox"/> Salem <input type="checkbox"/> Corvallis <input type="checkbox"/> Eugene <input type="checkbox"/> The Dalles <input type="checkbox"/> Southern Oregon <input type="checkbox"/> North Coast <input type="checkbox"/> South Coast <input type="checkbox"/> Central Coast <input type="checkbox"/> Central Oregon <input type="checkbox"/> Eastern Oregon	WASHINGTON <input type="checkbox"/> Battleground <input type="checkbox"/> Bremerton <input type="checkbox"/> Silverdale <input type="checkbox"/> Camas <input type="checkbox"/> Tri-Cities <input type="checkbox"/> Vancouver <input type="checkbox"/> Walla Walla	ARIZONA <input type="checkbox"/> Tuscon <input type="checkbox"/> Sierra Vista	IDAHO <input type="checkbox"/> Boise <input type="checkbox"/> Meridian <input type="checkbox"/> Eagle <input type="checkbox"/> Nampa <input type="checkbox"/> Caldwell	MARYLAND <input type="checkbox"/> Aberdeen <input type="checkbox"/> E. Baltimore <input type="checkbox"/> W. Baltimore <input type="checkbox"/> S. Baltimore <input type="checkbox"/> Towson DELAWARE <input type="checkbox"/> Kent <input type="checkbox"/> New Castle <input type="checkbox"/> Sussex MINNESOTA <input type="checkbox"/> Minneapolis
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Previous Employment

Company:			Phone: ()		
Address:			Supervisor:		
Job Title:					
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company:			Phone: ()		
Address:			Supervisor:		
Job Title:					
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company:			Phone: ()		
Address:			Supervisor:		
Job Title:					
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company:			Phone: ()		
Address:			Supervisor:		
Job Title:					
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>



Past Temporary Employment Experience

Staffing Service:
Company Assigned To:
Supervisor:
Length of Assignment:
Staffing Service:
Company Assigned To:
Supervisor:
Length of Assignment:
Staffing Service:
Company Assigned To:
Supervisor:
Length of Assignment:

Temporary Worker Questionnaire

A Qualified Rehabilitation Facility (QRF) temporary service provider must obtain a written statement from the contracted employee attesting to the accumulative hours worked for any state agency under the QRF contract or any other QRF provider plus any other hours worked as a state temporary employee with the state during the 12 month period. This requirement is for a consecutive 12-month period.

Within the last 12 months, have you worked for a QRF as a temporary employee assigned to a State contract? YES NO

Agency: From: To: Hours Worked:

Agency: From: To: Hours Worked:

Within the last 12 months, have you worked for a State Agency as a temporary employee assigned to a State contract? YES NO

Agency: From: To: Hours Worked:

Agency: From: To: Hours Worked:



Please check ONLY those skills that you have done in the past that you are willing to do again.

Skills

Languages		Licenses		If you are interested in a position(s) that would require driving: Do you have a valid Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, which state? License Number: Class: Endorsement Code: Restriction Code: Expiration Date: Occupational License? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what type?
Arabic	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> CPR		
Chinese	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> First Aid		
English	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> Flagger Card		
French	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> Food Handler's Card		
German	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> Forklift		
Japanese	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> HazMat Card		
Russian	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write	<input type="checkbox"/> Security Card		
Sign Language	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write			
Spanish	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write			
Vietnamese	<input type="checkbox"/> Spoken <input type="checkbox"/> Read/Write			

Office Skills

Customer Service	General Clerical	Professional	Software
<input type="checkbox"/> Bell Ringer	<input type="checkbox"/> Clerk Typist	<input type="checkbox"/> Manager	<input type="checkbox"/> Access
<input type="checkbox"/> Cashier	<input type="checkbox"/> File Clerk	<input type="checkbox"/> Supervisor	<input type="checkbox"/> ACT
<input type="checkbox"/> Customer Svc. Spec.	<input type="checkbox"/> General Clerk		<input type="checkbox"/> C++
<input type="checkbox"/> Inbound Call Center	<input type="checkbox"/> Mail Clerk	Technical	<input type="checkbox"/> Corel Draw
<input type="checkbox"/> Outbound Call Center	<input type="checkbox"/> Office Assistant	<input type="checkbox"/> Computer Operator	<input type="checkbox"/> DOS
<input type="checkbox"/> Retail	<input type="checkbox"/> Receptionist	<input type="checkbox"/> Computer Tech Support	<input type="checkbox"/> Excel
		<input type="checkbox"/> Draftsperson	<input type="checkbox"/> Filemaker Pro
Data Entry:	Medical	<input type="checkbox"/> Programmer/Analyst	<input type="checkbox"/> Lotus
<input type="checkbox"/> Alpha/Numeric	<input type="checkbox"/> Caregiver (CNA)	Telephones	<input type="checkbox"/> Macintosh
<input type="checkbox"/> Inverted Keyboard	<input type="checkbox"/> Lab Assistant	<input type="checkbox"/> 1-5 Incoming Lines	<input type="checkbox"/> MS Mail
<input type="checkbox"/> Numeric	<input type="checkbox"/> Lab Technician	<input type="checkbox"/> 5+ Incoming lines	<input type="checkbox"/> MS Publisher
	<input type="checkbox"/> Pharmacy Tech	<input type="checkbox"/> Switchboard	<input type="checkbox"/> MS Word
Finance	Office Administration	<input type="checkbox"/> TDD	<input type="checkbox"/> Pagemaker
<input type="checkbox"/> Accountant	<input type="checkbox"/> Admin. Assistant	Typing	<input type="checkbox"/> Paradox
<input type="checkbox"/> Accounting Clerk	<input type="checkbox"/> Desktop Publisher	<input type="checkbox"/> 0-35 WPM	<input type="checkbox"/> PowerPoint
<input type="checkbox"/> Accounts Payable	<input type="checkbox"/> Dictation	<input type="checkbox"/> 35-50 WPM	<input type="checkbox"/> Quattro Pro
<input type="checkbox"/> Accounts Receivable	<input type="checkbox"/> Document Scanning	<input type="checkbox"/> 50-65 WPM	<input type="checkbox"/> Visual Basic
<input type="checkbox"/> Bookkeeper	<input type="checkbox"/> Executive Assistant	<input type="checkbox"/> 65+ WPM	<input type="checkbox"/> Web Design
<input type="checkbox"/> Collection	<input type="checkbox"/> Information Specialist		<input type="checkbox"/> Windows
<input type="checkbox"/> General Ledger	<input type="checkbox"/> Legal		<input type="checkbox"/> Word Perfect
<input type="checkbox"/> Payroll Clerk	<input type="checkbox"/> Medical		<input type="checkbox"/> other - _____
<input type="checkbox"/> Proof Operator	<input type="checkbox"/> Office Specialist		<input type="checkbox"/> other - _____
	<input type="checkbox"/> Paralegal		<input type="checkbox"/> other - _____
	<input type="checkbox"/> Purchasing Agent		<input type="checkbox"/> other - _____
	<input type="checkbox"/> Transcriptionist		

Light Industrial Skills

Assembly	Groundskeeper	Light Industrial	Security
<input type="checkbox"/> Electronic	<input type="checkbox"/> Design	<input type="checkbox"/> Laborer	<input type="checkbox"/> Courtesy Patrol
<input type="checkbox"/> General	<input type="checkbox"/> Digging	<input type="checkbox"/> Lead Worker	<input type="checkbox"/> Security Officer
<input type="checkbox"/> Mechanical	<input type="checkbox"/> General	<input type="checkbox"/> Production Worker	
<input type="checkbox"/> Soldering	<input type="checkbox"/> Mowing	<input type="checkbox"/> Shipping & Receiving	Trades
	<input type="checkbox"/> Planting	<input type="checkbox"/> Warehouse Worker	<input type="checkbox"/> Auto Mechanic
Driver	<input type="checkbox"/> Pruning		<input type="checkbox"/> Carpenter
<input type="checkbox"/> Delivery Driver	<input type="checkbox"/> Weeding	Printing	<input type="checkbox"/> Construction Worker
<input type="checkbox"/> Forklift Driver	Janitorial	<input type="checkbox"/> Bindery Assistant	<input type="checkbox"/> Driller
<input type="checkbox"/> General Driver	<input type="checkbox"/> Buffing	<input type="checkbox"/> Collator	<input type="checkbox"/> Driller's Helper
<input type="checkbox"/> Truck Driver	<input type="checkbox"/> Cleaning Windows	<input type="checkbox"/> High-Speed Copier	<input type="checkbox"/> Electrician
	<input type="checkbox"/> General Cleaning	<input type="checkbox"/> Press Operator	<input type="checkbox"/> Electrician's Assistant
Food Service	<input type="checkbox"/> Housekeeping	<input type="checkbox"/> Typesetter	<input type="checkbox"/> Mason
<input type="checkbox"/> Cook	<input type="checkbox"/> Mopping	Professional	<input type="checkbox"/> Painter
<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Sweeping	<input type="checkbox"/> Manager	<input type="checkbox"/> Plumber
<input type="checkbox"/> Food Service Worker	<input type="checkbox"/> Using Solvents/Cleaners	<input type="checkbox"/> Supervisor	<input type="checkbox"/> Welder



Education

High School:		Address:	
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:
College:		Address:	
From:	To:	Did you graduate?	YES <input type="checkbox"/>
			NO <input type="checkbox"/>
Other:		Address:	
From:	To:	Did you graduate?	YES <input type="checkbox"/>
			NO <input type="checkbox"/>

Military Service

<input type="checkbox"/> Special Disabled Veteran <small>(A) a veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans' Affairs for a disability (i) rated at 30 percent or more, or (ii) rated at 10 or 20 percent in the case of a veteran who has been determined under Section 1506 of Title 38, U.S.C. to have a serious employment handicap or (B) a person who was discharged or released from active duty because of a service-connected disability.</small>	<input type="checkbox"/> Veteran of the Vietnam-era <small>A person who: (A) served on active duty for a period of more than 180 days, and was discharged or released there from with other than a dishonorable discharge, if any part of such active duty occurred: (i) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (ii) between August 5, 1964, and May 7, 1975, in all other cases; or (B) was discharged or released from active duty for a service-connected disability if any part of such active duty was performed (i) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (ii) between August 5, 1964, and May 7, 1975, in all other cases.</small>	<input type="checkbox"/> Other Veteran <small>Veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized. To identify the campaigns or expeditions that meet this criterion, contact the Office of Personnel Management (OPM) and ask for the OPM VETS Guide, Appendix B. A local OPM telephone number may be found in the telephone book under Federal Government or consult Directory Assistance for your area code for the nearest OPM location. For those with Internet access, the information required to make this determination is available at http://www.opm.gov/veterans/html/vgmedal2.htm.</small>			
<input type="checkbox"/> Army	<input type="checkbox"/> Navy	<input type="checkbox"/> Coast Guard	<input type="checkbox"/> Marine Corps	<input type="checkbox"/> Air Force	<input type="checkbox"/> Reserve/Guard

Referral Information

How were you referred to DePaul Staffing? (i.e. name of person, website, job ad, etc.)

Additional Information

Please include any additional information, such as lapses in employment, additional skills, job goals:

Disclaimer and Signature

I certify that I have not knowingly withheld any information on this form. I understand that any misrepresentations or material omissions will result in my being eliminated from further consideration. My signature below also certifies that I know if I am accepted for employment, any misrepresentation or material omission on this form could result in the immediate termination of my employment.

I understand that I will be required to provide documents which establish and verify my identity, my authorization to work in the United States, as well as any statements that I have made on this form. I agree, if appropriate to the job I am seeking, to provide these documents if hired.

Lastly, my signature below serves as acknowledgement of the fact that DePaul is an at-will employer, which simply means that both the Company and I have the right to end the employment relationship at any time, with or without notice and with or without cause. Neither this form nor any other verbal or written representation made during this application process can be considered a contract of employment for any specific period of time.

Signature: _____ Date: _____